

APPROVED

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
PARKFAIRFAX CONDOMINIUM**

**3360 Gunston Road  
Alexandria, VA 22302**

**Special Board Meeting  
August 21, 2013**

**ATTENDANCE**

Directors Present: Barbara Turpyn, President; Lyle Drew, Vice President; Kathy Schramek, Treasurer; Dave Bush, Director; Robin Woods, Director; Anna Fernezian, Director; Ralph Heinze, Director and Randy Sparks, Director.

Absent: Rich Moha, Secretary

Others Present: George Gardner, General Manager; Sarah Clark, Assistant General Manager; Ken Chadwick, Association Attorney

**CALL TO ORDER**

President Turpyn called the August 21, 2013 special meeting of the Parkfairfax Board of Directors to order at 7:04 p.m.

**APPROVAL OF AGENDA**

- (R) **MOVED** by Ms. Schramek, **SECONDED** by Mr. Bush: to approve the agenda as amended. The motion passed unanimously (8-0-0).

**RESIDENT FORUM**

There were no residents that volunteered to speak to the Board during Resident Forum

**MATTERS FOR BOARD DECISION**

Laundry Room Contract:

- (R) **MOVED** by Mr. Bush, **SECONDED** by Ms. Fernezian: to approve a 10 year Laundry Services Contract with Mac-Gray Services Inc. to provide washer and dryer services to 50 laundry rooms using front loading washing machines and 2 oversized washers and dryers in the laundry rooms at buildings 113 & 523 and to begin as soon as feasible and with the provision that Parkfairfax be allowed to close a minimum of 10 laundry rooms at its sole discretion over the life of the contract. The motion passed unanimously (8-0-0).

Outdoor Swing Sign Uses:

- (R) **MOVED** by Ms. Woods, **SECONDED** by Mr. Bush: to approve the use of outdoor swing signs on the property to to advertise a public meeting with State Senator Ebin who will present updated information about the State's intentions concerning Hot Lanes construction on I-395. The motion passed unanimously (8-0-0).

Native Plant Sale:

*The Board of Directors accepted the fall 2013 Native Plant Sale Business Plan by unanimous consent. Deviations from the approved budget of \$800 require Board approval and a post-sale accounting will be submitted to the Board via Management.*

Modification of Standard Board Package Contents Resolution Worksheet:

The Board agreed to the proposed changes that would remove certain items from the Board hard copy versions and to limit their production to the Front Desk Copy, to the Parkfairfax website, and emailed to Board members as a pdf and hard copies as requested by individual Board members.

Greenscape/Landscape/Woodlands Committee Meeting:

The Board tentatively chose Thursday, September 5, 2013 as the meeting date between the Board and the members of the Landscape and Woodlands committees members.

**ADJOURNMENT:**

- (R) **At 8:00 p.m., the Board unanimously voted to approve a Motion made by Mr. Bush and Seconded by Ms. Schramek, to recess the Open Session and reconvene in Executive Session to discuss personnel, legal or contractual matters, as permitted by subsection (C) of Section 55-79.75 of the Code of Virginia. One motion was made during the Executive Session and the Board adjourned the session into Open Session at 10:00 p.m. on a motion made by Mr. Bush and Seconded by Mr. Schramek so as to affirm all motions made during the Executive Session.**
- (R) **MOVED** by Mr. Bush, **SECONDED** by Ms. Schramek: to approve a foreclosure trustee. The motion passed (8-0-0).

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**ADJOURNMENT: 10:00 p.m.**